

Education

Qualifications/Achievements/Trade Qualifications/Apprenticeship Details: _____

Drivers Licence Details: _____

Relevant Employment History

Present or most recent employer: _____

Address: _____ Phone No: _____

Duration: _____ years/months. From: _____ to _____

Position held: _____ Nature of work: _____

Reason for leaving: _____

Next most recent employer: _____

Duration: _____ years/months. From: _____ to _____

Position held: _____ Nature of work: _____

Reason for leaving: _____

For the purposes of compliance with the Privacy Act 1993 do you consent to the company contacting the people listed below to enquire into the accuracy of information in the application form, or any other matter relating to your suitability for employment?

Present Employer: Yes No
(Please circle)

Past Employer: Yes No
(Please circle)

Other Person: Yes No
(Please circle)

Applicants Signature: _____ Date: _____

Referees

Please give details of referees whom you authorise us to contact.

1. Name of Work-related Referee: _____ Company Name: _____

Position held: _____ Phone No: (Day) _____ (Night) _____

2. Name of Work-related Referee: _____ Company Name: _____

Position held: _____ Phone No: (Day) _____ (Night) _____

3. Name of Personal Referee: _____ Occupation: _____

Phone No: (Day) _____ (Night) _____ (Mobile) _____

Declaration

It is declared that to the best of my knowledge the answers on this form are complete and correct.

I consent to completing a pre-employment drug and alcohol test.

I understand that if any false information is given, or any material fact suppressed, I may not be accepted, or if I am employed, I may be dismissed. I further authorise Greg Donaldson Contracting Limited or their authorised agents to make such enquiries on the information supplied as is deemed necessary to determine my suitability for employment. I understand and accept that all such information supplied or verified concerning me will be done within the provisions of the Privacy Act 1993. I further understand that all information gathered will be used only to verify employment details and that I have the right of access to all information gathered to ensure accuracy.

Name: _____

Signature: _____

Date: _____

Any Additional Information

Do you have any additional information that you consider may assist your application?
i.e. Languages, special skills etc .